

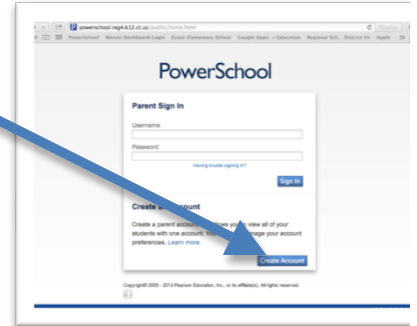
How To Create your Student's Powerschool Account:

You can access all your students enrolled in region 4 (k-12 only) from one Powerschool account. Before starting you must have each of your student's Access ID and Passwords from the school office or technician.

- Click the Quick Link on the left side of the webpage : FOR PARENTS



- Click on Powerschool
- Click on "Create an Account"
- Add your information in the Fields
- Create a user name and password that you will remember:
- DO NOT USE AN EMAIL ADDRESS FOR YOUR USERNAME!!
- It will prompt you to add a student



using the ID and PW provided

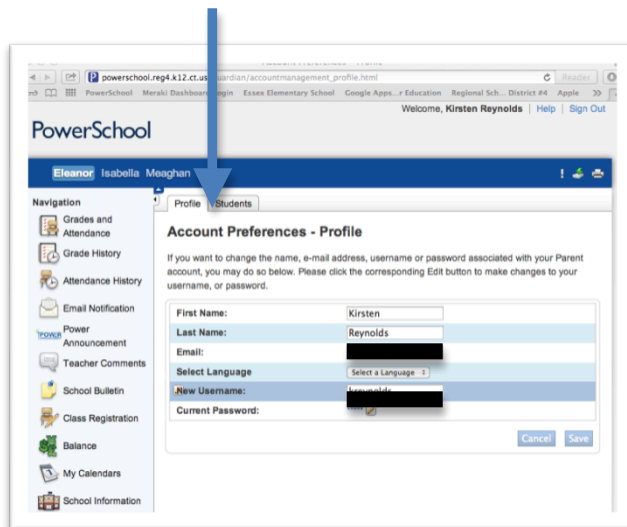
Using the PowerSchool Parent Portal

Some useful parts of the Powerschool program:

Students:

On the far left you will see "Account Preferences tab" Click on that. There are two options on the top tab: Profile and Students:

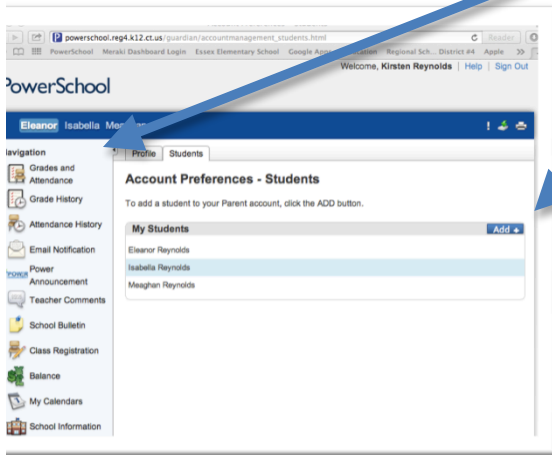
Profile:



This is where you can change your email, your username or your password.

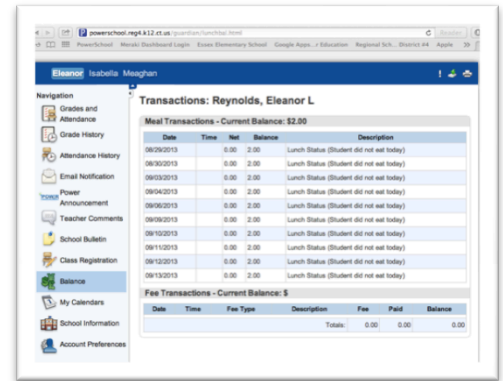
Students:

If you have more than one student you will see them here. Click on the name to see the account and details for that student.

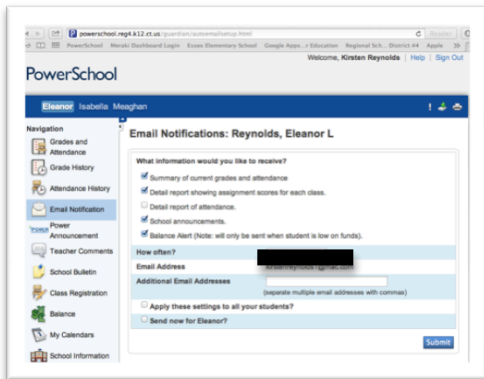


To add another student use this button. Make sure you have received the student access ID and Password from the school secretary or school technician.

Once you have your accounts set up. You can :
*Check your child's lunch account



Change Email Settings to have the system send to you, progress reports, or lunch balances becoming negative



Change your alert now settings to receive important messages, cancellations or delays on your phone or via text.

